

# Simmondley School Parents' Association



Registered Charity Number 510722

pa@simmondleyprimaryschool.com

## Minutes for PA meeting 12<sup>th</sup> January 2015

### 1. Present

Jacqui Tomlinson (JT), Jane Alderdice (JA), Rachel Townley (RT), Tina Betts (TB), Julie Thomas (Julie T), Sarah Porter (SP), Andrew Smith (AS), Elizabeth Kimberley (EK) and Julie Cloarec (JC)

### 2. Apologies

Karen Harbut (KH), Sonia Habgood (SH), Rachel Rourke(RR), Chan Wood (CW), Catherine Robertson (CR) and Adele Cave (AC).

### 3. Previous Minutes / Review of Actions from 4<sup>th</sup> November 2014

Actions reviewed.

Minutes agreed as correct.

### 4. Treasurers report by Elizabeth Kimberley – see attachment

#### Actions

EK to phone Bags2School.

EK to send letter to AC employer re: matched funding.

New forms for bank to be signatures – JT, JA and EK.

### 5. Evaluation of recent events - Disco / Christmas Fair

On the whole these events seemed to run very well. Thank you to everyone for all their help and support with these events.

The consensus with the Disco's was that these tend to run really well but it might be a good idea to give the DJ some direction in terms of music choice and to include a couple of games for the infants to get everyone involved.

Mostly positive feedback has been received about the Christmas Fair. Issues perhaps with the layout and also repetition of gifts from Santa.

#### Actions:

Continue with current DJ but to give him some guidance.

Ask JM to buy sweets for future Disco's.

To try and purchase glow sticks at a better price – JT.

Look into options for different presents from Santa – JT.

#### Changes to events:

More helpers needed in the games room.

Consider doing Christmas baubles / Christmas cards in 2015.

Children to make something to sell for Christmas fair.

Think about the layout – especially raffle

### 6. School funding requests

There were no new school funding requests. AS thanked the PA for the purchase of the iPads and explained how they are used in class and how they could be.

#### Actions:

PA confirmed their commitment to purchase more iPads for the school.

### **7. Fundraising ideas for 2015 - see attachments.**

Various ideas for future fundraising were discussed. It was felt that due to the timing it would not be possible to run the quiz this year.

Also it would promote the PA to do an annual news letter stating how much was raised, what it was spent on and plans for the future. This newsletter could also include pleas for help including if you are running a 10K, half marathon etc. to run for SPS, match for match fundraising, raffle prizes etc.

It might also be useful to have a totaliser in the school reception.

Ideally the newsletter would go out after the AGM but this year aim to do one January / February 2015. This could also be on the PA website page.

There was an agreement to do the raffle again this year.

A draft plan of fundraising activities for 2015 was discussed and agreed in principle.

#### Actions:

KH to let Russ Hyde know that we do not plan to do a quiz this year due to timings.

JT to draft up a newsletter.

MT to ask for donations for the raffle.

MT to design and build a totaliser for the school.

Klint Boon picture is to go on eBay - JT

### **8. PA page on school website**

General agreement that the website page is much better however we could use it better to promote the PA activities. Things like the newsletter could go on and promotion of events.

Pictures for the website would also help.

#### Action:

Anyone with suitable pictures for the website to be given to JT.

### **9. A.O.B**

No items were discussed under A.O.B.

**Date and time of next meeting: Monday 9<sup>th</sup> March 2015 at 7.30pm**