

Simmondley School Parents' Association



Registered Charity Number 510722

Minutes for PA meeting on Thursday 3rd November 2016 at 7.30pm

Hare and hounds

1. Present

Jacqui Tomlinson (Jacqui T), Jane Alderdice (JA), Adele Cave (AC), Elizabeth Kimberley (EK), Julia Thomas (JT), Rachel Townley (RT), Sam Hanson (Sam H), Andy Cross (Andy C), Munazza Crompton (MC), and Murray Booth (MB)

2. Apologies

Andrew Smith (AS), Debbie Greaves (DG), Elle Bromley (EB), Charlotte Klauf (CK), Rachael Marlowe (RM), Sue Parkin (SP), Tracey-Jane Fielding (TJ), Sarah Bradley (SB) and Tina Wood (TW)

3. Previous Minutes /review of Actions – 29th September 2016, AGM.

- One correction: apologies were sent by Debbi Greaves

Matters arising:

At the AGM it was decided that improving the playground for the children would be the focus of the PA fundraising 2016/2017. MC has visited a school who have an amazing playground. They funded this with Lottery funding.

Action: Jacqui T to discuss with AS. / Andy C to look into lottery funding.

A further five iPads have been ordered for the school.

Fake grass has been ordered and received but is not in place yet.

4. Treasurers report – Andy C

Two reports are attached – the current finance report and a summary report from 2015 / 2016 broken down by events.

5. Fundraising Calendar / Activities

- School Disco – 11th November 2016
 - JT to do 200 bags of 50p sweets which will be shared between the two Discos.
 - JA to do letter to go home with children on 4th November 2016.
 - JA to type up price list.
 - EK to ask for staff volunteers.

Helpers for Infant Disco 6.15-7.15pm

Andy C, Sam, Julia, Tina, Elle, Charlotte, Rachael M, Katie.

Helpers for Junior Disco 7.30-8.30pm

Munazza, Jane, Jacqui T, Adele.

- Christmas Fair 25th November 2016 6.00-8.00pm
 - Stalls to include; Chocolate Tombola, Bottle Tombola, Craft room – sand art and Elle Bromley, Christmas tombola, Alcoholic and Non-alcoholic drinks, Raffle, Face painting / Nails / Tattoo's and Toys and Books
 - Preschool
 - Reuben's Retreat

Actions for Summer Fair

JA to format letter to go home to parents.

Jacqui T to speak / text Colin re: Santa.

Jacqui T to arrange licence.

EK to organise raffle tickets for chocolate tombola and raffle.

JT to buy face sponges.

Ask Y6 girls for help with nail painting.

Ask TJ re: face painting.

Preschool attending with their stall.

Reuben's Retreat will be attending with a stall to raise awareness of Reuben's Retreat.

Jacqui T to ask Elle Bromley for a donation as she will be attending with her craft stall.

AS to arrange music for the event.

AS to ask for staff volunteers.

Still need to buy food:

Cold fizzy drinks, alcohol – mulled wine, beer, tea, coffee, milk, sugar and diluting squash.

Selection boxes

Sponges

Volunteers

Jacqui T, Elizabeth, Adele, Jane, Rachael T, Julia, Charlotte, Rachel R, Munazza, Sam, Andy, Murray and Lisa

6. Funding requests from school

No funding requests were received from school.

7. A.O.B

- Grand Raffle to take place in 2017

Action: Jacqui T to ask Mike to start planning this.

Date and time of next meeting: Thursday 12th January 2017 at 7.30pm.

Please note the venue is the Hare and Hounds.