

Simmondley School Parents' Association



Registered Charity Number 510722

Minutes for PA meeting on Thursday 2nd February 2017 at 7.30pm
Hare and hounds

1. Present

Jacqui Tomlinson (Jacqui T), Elizabeth Kimberley (EK), Julia Thomas (JT), Rachel Townley (RT), Sam Hanson (Sam H), Andy Cross (Andy C), Sarah Bradley

2. Apologies

Andrew Smith (AS), Debbie Greaves (DG), Charlotte Klauf (CK), Michelle Pearson (MP) Jane Alderdice (JA), Adele Cave (AC), Munazza Crompton (MC), Chandra Wood (CW)

3. Previous Minutes /review of Actions – 3rd November 2016.

Matters arising:
None

4. Treasurers report – Andy C

The latest financial report is attached – as of 2nd January 2017 there is £3429 in the bank

- Outstanding items to pay are the coach fares. EK confirmed that there had not been as many trips this year so cost will be less than it was last year.

5. Review of recent fundraising events

- School Disco – 11th November 2016
- JT made 200 bags of sweets which all sold out
- A comment was received that a few of the little ones had problems opening the bags. It was agreed next time paper bags would be bought and folded over.
- It was agreed that having the bags was still working well.

Christmas Fair – 25th November 2016

- It was felt that the attendance was lower this year than last year.
- The Sand room was a great hit. The Silver package was bought so next time will upgrade to the gold package.
- There was a lot less items this year for the tombola – the letter that went out asked for 1 item to be donated not the normal 2. This will be corrected for next year
- Santa tickets sold 82 out of 100. Everyone happy with the presents.
- Mulled wine was not a big seller this year. Jacqui T – dependant on the weather the previous year when weather was awful sold out. RT confirmed this and stated that bottles were taken from bottle tombola to top it up. Agreed decision will be made on the day next time as to how much mulled wine to buy.

6. Funding calendar/activities

Film night – 3rd February 2017

“Cloudy with a taste of Meatballs” – ticket price includes popcorn and bottle of juice.

Agreed to stick with the bottle of juice as easier to clear up.

EK said one child parent had asked specifically that there child has plain water.

EK confirmed at present 61 tickets had been sold but expecting more to be sold on the day.
EK unable to attend but 2 teacher will be present. Jacqui T confirmed Jasmine and Amelia will be doing door duty in EK absence.

Actions

SH – buy the flavoured water from Aldi
Jacqui T – buy popcorn, sugar, oil, cups and butter

Helpers: Jacqui T, RT, SH teacher AS and Gill Ellison

Easter Tea – 28th March 2017 3.30pm – 5pm

Easter Tombola in exchange for non-uniform day
Easter Bonnet competition/ egg competition – winner girl/boy infant and junior
Refreshments – Chocolate crispies, cakes, squash, tea and coffee
The choir was a lovely last year. Jacqui T asked if they could perform again. EK will check.
We agreed that if there was not enough helpers to run event then it would be cancelled. Everyone agreed.
Jacqui T agreed to email committee members first to ask for helpers then put it out for everyone else.
The next meeting is before the Easter Tea so a decision will be made then.

Helpers so far – Jacqui T, SB, SH

Actions

- **Jacqui T to do letter**
- **Jacqui T to email committee to see if they can make chocolate crispies**
- **Jacqui T to email committee for helpers then everyone else for help.**
- **EK to send text asking for help**
- **EK to see if choir is available**

Jacqui T suggested another animal event similar to the Ranger Rob event that was held in 2015. Jacqui T had found another company called animal encounter who were cheaper than Ranger Rob but did the same thing. A discussion was had if this event should be free but as there will be limited tickets it was decided that a charge would be made to cover the cost of the event but not necessarily to make a profit. EK checked the diary the following dates were identified as available 5/5, 19/5, 29/4.

Actions

- **Jacqui T to contact company as see if they are available on any of these dates**
- **Jacqui T to do letter**

7. Funding Requests.

- AS asked if the PA would contribute towards the cost of the Mighty Zulu Nation Theatre company. It is a dance group that would spend the day with all of the children doing dance routine. The school had them a few years ago and the feedback was fantastic and all the children enjoyed it. The cost is £800. The committee agreed to contribute £500 and parents would be asked for a voluntary contribution of £1 for this.
- EK said AS had also requested further playground equipment. There was confusion as to whether as now the PA had agreed to=hat the Playground was their project whether it should keep funding additional equipment. The request was for £101. It was decided to agree to this request but as there was going to be some work to renovate the playground that this would be the last request for this that would be agreed.

8. AOB

Playground equipment

EK said Mrs Greaves had asked if MC still wanted to be a part of the working group regarding the playground equipment. AS also has a wish list from the teachers as to what equipment the teacher would like. This led on to a AC advising that he had had chance to look through the lottery funding information that MC had brought

to the last meeting and he believed that we could qualify for a grant of up to 10k. There was a few criteria's that we had to meet one being that we had 3 trustees. At present there is only 2. These were seen as minor points that we could rectify. Jacqui T asked AC if he would also be on the working group as he had knowledge of what needed to be done in order to qualify for this grant. AC kindly agreed to this. EK gave the following dates as being available for the first meeting of the working group – 20th Feb, 21st Feb and 24th Feb at 4pm. AC said he was available. EK will check with Mrs Greaves and Jacqui T will check with MC to see if is available.

Venues and Times of future meetings

Jacqui T explained that a few people had said that they could not make the evening meetings but would really like to be involved. Thinking of the future of the PA and getting more parents involved it was agreed to trial the next meeting straight from school. Year 6 helpers will be asked to look after the children with adult supervision - they can play games, watch a dv whilst the meeting was going on. It was agreed that some year 6's would love this EK confirmed that there would be rooms available to facilitate this. Jacqui T will ask people to confirm their attendance ahead of the meeting to see if it was worthwhile trying it out. If it worked then the meetings times and venues will be alternated if not will continue as they are.

Date and Time of next meeting: Thursday 9th March at 3.40pm Monkey Puzzle Room – all to be confirmed 😊