

Simmondley School Parents' Association



Registered Charity Number 510722

Minutes for PA meeting on Thursday 9th March 2017 at 3.40pm at Simmondley Primary School

1. Present

Jacqui Tomlinson (JT), Charlotte Klaf (CK), Andy Cross (Andy C), Sam Hanson (SH), Sarah Bradley (SB), Munazza Crompton (MC), Andrew Smith (AS), Debbie Greaves (DG) and Michelle Pearson (MP)

2. Apologies

Jane Alderdice (JA), Rachel Townley (RT), Rachel Rourke (RR), Adele Cave (AC), Julia Thomas (JT),

3. Previous Minutes/ Review Action – 2nd February 2017

- All actions will be picked up throughout meeting.

4. Treasurers Report

- Film night sold 93 tickets £186.00 Expenditure £18.20 drinks £18.93 Popcorn income for the event Profit for the event £147.87

The PA looking healthy at the moment – all funds will be going towards PA project - playground equipment.

5. Update from Playground Working group meeting

The group consisting of DG, MC, AS, AC met and identified an area for the new equipment. It will go next to the SMUGA. This is good because it means that rather than rushing to get the lottery funding application in so that it is ready for September we can take a little bit of time because the area affected can be cordoned off so the children will still be able to play on the unaffected areas as normal.

AS said that he spoke to the lottery funding team as he wanted to put a funding request in for Forest school equipment. The team advised AS that if the request was to do with equipment required for the school curriculum equipment that it would be refused. AS suggested that 2 applications be put in for playground equipment that could incorporate the school playground request and incorporate forest school equipment to. AS advised that in order for the PA to be able to apply for the funding 3 criteria's need to be met;

- 3 trustees for the PA are required. At present there are 2 JT and EK. SB kindly agreed to be the 3rd trustee required. Action JT, AC to send SB what would be needed for her information.
- The PA accounts need to be up to date. The accounts as they stand are. Action JT to send the password to AC for the charity commission accounts.
- Its needs to be identified exactly what equipment the funding will be spent on. Action DG/AS will meet with the teachers and see what they want. Once done another date for the playground working group will be set so that the equipment wanted can be agreed and AC/AS can submit the applications.

6. Funding Calendar/activities

- Animal Wildlife** – JT has contacted them and they have said they do school workshops Mon – Thurs at a cost £150 plus £10 traveling. If they do a Friday price goes up £100. It was agreed a Thursday would be fine. DG said school will be able to accommodate them. The time was discussed and it was agreed the first workshop would be 3.45pm – 4.45pm and second workshop 5pm – 5.45pm. CK said children in the first workshop might be hungry so it was agreed to provide a snack of a packet of crisps before the event. The tickets will be sold on first come first serve basis. 35 children per session. This is not a profit making event – just an event so the children can have fun. Date to be confirmed once JT has contacted Animal wildlife.
- Easter Tea – 28th March 2017 3.30pm until 5pm.**
This event to run as normal. We will asking for donations of Easter egg in exchange for non uniform day as well as Chocolate Crispy cake. There will be an Easter bonnet and Easter egg completion. Refreshments – juice, tea, coffee, hot cross buns and chocolate crispies.

Helpers for set up: JT, AC, CK, SH, SB, RT

Actions: JT/JA to do letter, JT to buy hot cross buns, juice, tea, coffee. DG to check lollipop ladies are happy to judge egg and bonnet competition. AS speak to teachers to see if they can help on stalls.

7. Funding requests from school

- None as PA event profits working towards new playground equipment

8. AOB

Congratulations to PA committee member Julia on the birth of her gorgeous twins. Glad that they all doing fine and looking forward to seeing Julia soon 😊

Date , Time and venue of next meeting TBC