

Simmondley School Parents' Association



Registered Charity Number 510722

Minutes for PA meeting on Thursday 2nd November 2017 at 7.30pm
Hare and hounds

1. Present

Jacqui Tomlinson (Jacqui T), Jane Alderdice (JA), Matt Wren (MW), Donna Wren (DW), Charlotte Klapf (CK), Caroline Fogell (CF), Amanda Cunnah (Ac), Samantha Hanson (SH), Adele Cave (ACa), Sarah Ingham (SI), Rick Ingham (RI), Emma Sillett (ES), Gill Ellison (GE), Sarah Bradley (SB), Suzanne Parkin (SP), Debbie Greaves (DG), Rose Turner (RT), Rachel Townley (RTo), Julia Thomas (JTh) and Munazza Crompton (MC)

2. Apologies

Andrew Smith (AS), Elizabeth Kimberley (EK), Andy Cross (ACr), Chan Wood (CW), Rachael Rourke (RR), Lisa Coggon (LC), Elle Tovey (ET) and Angela Movey (AM).

3. Previous Minutes /review of Actions – 4th October 2017, AGM.

No amendments made.

Agreed as true reflection of the meeting.

4. Treasurers report – Andy Cross

Andy was unable to attend the meeting therefore no discussion took place around the normal treasurer's report. Jacqui highlighted that the Summer Fair this year did not raise as much a normal. There are an increasing number of stalls at the fair who are fundraising for themselves although they are linked to Simmondley Primary School on some level. Currently the PA do not charge them to do so and they raise money for themselves. It was suggested that maybe we should charge these stalls. It was decided not to charge them at the moment.

Action: Review whether non PA stalls should be charged to have stalls at future Summer and Christmas fairs after the Christmas fair.

5. Fundraising / Fundraising requests

Twenty football strips (approx. £300) for school football team needed – Sarah and Dave Handley (Croft Letting) have kindly agreed to sponsor.

Headphones for podcasts (approx. £300) - Post office (Sarah and Rick Ingham) will be having an open day on the 18th November 2017. They have recently taken over the Post Office and are keen to work with PA. They will fund raise on this day for Simmondley Primary school through a raffle and other ideas. We look forward to working together.

Contribution to cost of coaches for school trips – General discussion around the advantages and disadvantages of continuing to contribute to the cost of the coaches for the school trips.

It was decided not to fund these going forward. Any trips already planned will be subsidised as previously agreed.

Action: School will communicate this with parents.

Playground equipment – It was agreed that fundraising for playground equipment will be the focus for the PA for 2017 / 2018. Unfortunately the PA were not successful in securing lottery funding. However we can re-apply. There are other options.

Action: To continue to look for options to raise money for playground equipment.

Netbooks (approx. £300 each) – Debbie explained that School should be able to look into purchasing these through the devolved budget which can be used for IT hardware.

Lunchtime play games - £150 per term – Agree to fund this.

Road safety campaign (approx. £500) – Although a very valuable campaign it was acknowledged that much of what needs to be done to improve road safety around school is out with our control. To continue to raise awareness via the children and in school newsletters.

Scooter Park – No cost for this at present.

Action: Jacqui to look into options and costings.

6. Fundraising events

School Disco – 10th November 2017

Trialling ticketless system for the first time.

No change to timings for infant and junior disco or cost.

Thank you to Julia for bagging up 400bags of sweets to ensure enough for both Discos.

Confirmed helpers:

Elizabeth Kimberly – First Aid

Infant disco - Julia, Sue, Donna, Emma, Sam, Charlotte, Rose and Sally

Junior disco- Julia, Rachel, Munazza, Sam, Tina and you.

Staff- Gill, Debbie and Elizabeth.

Christmas Fair 15th December 2017 6.00-8.00pm

Adele can very kindly match £ for £ though her employer Barclay's Bank up to £1000.

- Stalls to include; Chocolate Tombola, Bottle Tombola, Craft room – sand art, Christmas tombola, Secret Room, Alcoholic and Non-alcoholic drinks, Raffle, Face painting / Nails / Tattoo's and Toys and Books
- Preschool
- Christmas Quiz
- Selfies with Elfie's

Actions for Summer Fair

Jane to format letter to go home to parents – two donations per child - Christmas Jumper / T-shirt / Outfit on the day of the fair.

Jacqui T to arrange licence.

Jacqui to pull together a shopping list and Rick to look into whether he can buy the items through the wholesaler.

Mike T to devise Christmas Quiz

Charlotte to price Prosecco at CostCo.

Ask for staff volunteers.

Please email Jacqui if you are able to help on the day either setting up, between 6-8pm or tidying up.

Mandy to organise games room

Refreshments:

Cold fizzy drinks, alcohol – mulled wine, beer and Prosecco, tea, coffee, milk, sugar and diluting squash.

Selection boxes

Hot dogs with buns

Mince pies

Donations

6. A.O.B

- PA Facebook is currently a closed group / page but some of the information is out of date.

Action: Jacqui to review page and then possibly handover the upkeep.

Date and time of next meeting: Thursday 18th January 2018 at 7.30pm.

Please note the venue is the Hare and Hounds.