

Simmondley Primary School

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Headteacher: Mrs D Greaves
Deputy Headteacher: Mrs G Ellison
Chair of Governors: Mr M Jolly
Website: www.simmondleyprimaryschool.com

9th October 2018

Dear Parents

Parent Consultations –Tuesday 23rd, Wednesday 24th & Thursday 25th October 2018

We have arranged parent consultations over 3 days to give you the opportunity to discuss your child's progress with his/her teacher.

Tuesday 23rd October - appointments available from 3.40pm – 5.00pm in the hall.
Wednesday 24th October – appointments available from 3.40pm – 5.00pm in the hall.
Thursday 25th October - appointments available from 4.30pm – 7.30pm in the hall.

If you would like to specify a preferred time for an appointment, we will do our best to accommodate this. We do try to arrange appointments that are conveniently spaced for parents with more than one child in school and ask that you **return the entire completed form to your eldest child's teacher** as soon as possible.

During this week we will also be holding a Scholastic book fair in the open area, where you and your children will be able to purchase books. The Book Fair will be open at the following times, plus your child will visit the book fair with their class during the week for a browse at the books.

Tuesday & Wednesday 3.30pm-5.00pm
Thursday 3.30-4.00pm & 4.30pm – 7.30pm

Yours sincerely

Debbie Greaves
Headteacher

Form is on the reverse of this letter

PLEASE COMPLETE SEPARATE SLIPS FOR EACH CHILD AND RETURN THE ENTIRE FORM TO YOUR ELDEST CHILD'S TEACHER AS SOON AS POSSIBLE

Child's name and Class:.....

My preferred day is:.....My preferred time is:

- Tuesday & Wednesday:** 3.40pm – 4.30pm
- Tuesday & Wednesday& Thursday** 4.30pm – 5.00pm
- Thursday Only:** 5.00pm – 5.30pm
- Thursday Only:** 5.30pm – 6.00pm
- Thursday Only:** 6.00pm – 6.30pm
- Thursday Only:** 6.30pm – 7.00pm
- Thursday Only:** 7.00pm – 7.30pm

Your appointment has been arranged for:.....

Child's name and Class:.....

My preferred day is:.....My preferred time is:

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- Tuesday & Wednesday& Thursday** 4.30pm – 5.00pm
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